Annual Environmental Report

To receive stewardship recognition for an **ANNUAL ENVIRONMENTAL REPORT** a company must prepare and publish to the web a report citing both positive *and* *negative* environmental outcomes of its business practices. The report must contain an *honest* assessment of the major areas of environmental harm brought about by the company as well an account of progress made towards reaching or developing new environmental goals related to reducing these harms. A report of this kind is a necessary component of an Environmental Management System, and its suitable web publication will qualify a business to receive Stewardship recognition.

What should be included in an ANNUAL ENVIRONMENTAL REPORT?

To qualify for the Stewardship program, an **ANNUAL ENVIRONMENTAL REPORT** should contain information regarding:

⇒ Details about company size, classification, and other general information

⇒ Major areas in which the company's practices interact with and disturb the environment (emissions, discharges, wastes, etc.)

⇒ Progress made toward previously established environmental goals and desired practice improvements

⇒ Failures to reach previously established goals and plans to improve performance

⇒ New goals aimed at reducing environmental harm

⇒ Details of the Environmental Management System implemented by the company

⇒ Community outreach activities

Additional Information

*Report must be published annually to the company website.

*Required reporting will NOT qualify a company for Stewardship recognition.

*Companies adhering to Environmental Management Systems most likely already prepare a suitable environmental report.

*Very small organizations may qualify with less formal reporting.

In Short...

1. Prepare a report containing an honest assessment of the environmental outcomes of its practices (positive and negative).

2. Include in the report progress made toward reaching environmental goals as well as new environmental initiatives.

3. Publish the report to the web (on a yearly basis).

For more information on developing an **ANNUAL ENVIRONMENTAL REPORT**, you can visit:

Global Reporting Initiative— G3 Sustainability Guidelines

https://www.globalreporting.org/services/Pages/default.aspx

Ceres—Facility Reporting Project

http://www.ceres.org/NETCOMMUNITY/Page.aspx?pid+436&srcid=556